

**LAC VIEUX DESERT BAND OF LAKE SUPERIOR CHIPPEWA INDIANS**

**LVDHC HUMAN RESOURCES**

*P.O. Box 9, N5241 Hwy 45 Watersmeet, MI. 49969*

*Phone: 906-358-4587 Fax: 906-358-4118*



**JOB VACANCY**

**POSTED: 05/05/2022 UNTIL FILLED**

**Sign-On Bonus \$3,000**

**POSITION: Medical Technologist/Medical Laboratory Technician**

**LOCATION: LVD Health Center, Watersmeet, MI**

**EMPLOYMENT: Full Time - Non-Exempt**

**SALARY/PAY RATE: Based on Experience/Qualifications**

**UPON HIRE:**

- **2 weeks paid vacation**
- **Dental**
- **Vision**
- **Health Insurance**

**DESCRIPTION:**

Performs specimen collection and laboratory testing for patient diagnosis and treatment in our Moderate Complexity Laboratory. Testing areas include Mycology, Chemistry, Hematology, Endocrinology, Toxicology, and Microbiology.

**RESPONSIBILITIES:**

- Maintains confidentiality of all clinic business, including patient laboratory results.
- Organizing work by matching computer orders with proper tube(s) needed for test(s).
- Obtain specimens from properly identified source that are than properly labelled and logged.
- Work surfaces must be clean and orderly.
- Maintain supply inventory so that services are not suspended.
- Maintains laboratory equipment to ensure proper function.
- Perform advanced trouble shooting if necessary.
- Performs calibration and calibration verification (linearity) as needed.

- Verifies acceptable quality control results. Interprets Quality Control results following Westgard rules and acts to resolve out of range values. Documents and maintains QC records
- Participates in laboratory protocols to maintain readiness for inspection by our certifying agency (COLA). This enables our CLIA certificate.
- Performs proficiency testing. Works up failures identifying the root cause. Implements process change so that failure does not recur.
- Identifies critically abnormal patient test results and alerts appropriate Medical Staff. Documents Critical Lab results notifications.
- Contributes to a safe and secure work environment for patients, visitors, and staff.
- Follows all standard precautions and infection control policies and procedures.
- Follows established standards and procedures. Complies with legal regulations.
- Any new tasks that may be assigned.
- Enhances laboratory services through ownership
- Serves as a technical resource to other staff.
- Maintains certification credentials, with CME as required.

### **MEDICAL TECHNOLOGIST/TECHNICIAN SKILLS**

- Proficiency in phlebotomy is essential. Must be comfortable with all age groups. Make every effort to ensure the Client experience has been positive.
- Possess critical thinking skills to correlate lab results across different laboratory specialties, resolving discrepancies if needed.
- Has a fundamental knowledge base of Quality Control including reviewing data and trouble shooting out of control parameters?
- Basic computer knowledge. Electronic Health Record (EHR) and Lab Information Systems (LIS) experience.
- Microscope skills. Identification of both normal and abnormal blood cells, urine sediment, vaginal swabs, and skin scraping identification.
- Ability to do advanced trouble shooting over the phone with tech support when instrumentation does not perform as expected.
- Ability to teach and train new staff including other Technologists, Phlebotomists, Nurses, and Students if need be.

### **MINIMUM QUALIFICATIONS:**

- Bachelor's Degree/Associate's Degree
- Certificate from American Society of Clinical Pathologists (ASCP), American Society of Medical Technology (ASMT), or Health and Human Services(HHS)
- CPR Certification
- Previous experience with Electronic Medical Record, a plus.
- Interest and desire to work with a Native American Community.

### **WORK ENVIRONMENT/PHYSICAL DEMANDS**

- Fast paced with occasional high pressure or emergent situations
- Possible exposure to bodily fluids

- Possible exposure to infectious specimens, communicable diseases, toxic substances, ionizing radiation, medicinal preparations, and other conditions common to a laboratory and medical office environment
- May wear PPE such as gloves or a mask
- Frequent interaction with a diverse population including team members, providers, patients, insurance companies and other members of the public
- Frequent sitting, standing, walking, reaching, grasping, carrying, and speaking
- Occasional bending, stooping, lifting less than 20 pounds
- May need to lift or turn patients who are disabled, with assistance if needed
- Lifting, carrying, pushing, and pulling up to 50 pounds, with assistance if needed
- Frequent use of computer, keyboard, fax and copy machine, and telephone

*This position is considered a sensitive position and is subject to drug and alcohol testing. All offers of employment are conditional based on the applicant submitting to and successfully passing a drug and alcohol screen which includes THC and future random drug testing in accordance with LVDHC's testing procedure.*

**Preference will be given to qualified individuals of American Indian descent.**

*The above statements are intended to describe the general nature and level of work performed by people assigned to this classification. They are not intended to be construed, as an exhaustive list of all responsibilities, duties and skills required of personnel so classified. Management retains the right to add or to change the duties of the position at any time. Must be able to pass a pre-employment drug screen and applicable background checks related to the position.*

**Lac Vieux Desert Health Center Mission Statement:** The Lac Vieux Desert Health Center strives to provide excellence in health care and to inspire a culture of wellness.

**Date Approved by the Tribal Council: 7/26/2018**

**LVD Health Center**  
**Human Resources Department**  
**P.O. Box 9, N5241 US 45**  
**Watersmeet, MI 49969**  
**Email: [careers@lvdhealthcenter.com](mailto:careers@lvdhealthcenter.com)**  
**Website: <http://www.lvdhc.org>**  
**Phone: 906-358-4587 Ext.102**  
**Fax: 906-358-4118**

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_